**Conservation Genetics Technician**

**11-Month Temporary Position**

**North Carolina Wildlife Resources Commission**

**Director’s Office**

**Job Description**

This position will assist the state Conservation Geneticists with processing samples for DNA analysis. Primary duties include sample collection, performing and troubleshooting DNA extractions, PCR, and microsatellite fragment analysis. Other duties include assisting with tissue cataloguing, data entry, and lab management. Position will require some field work so candidate must be capable of lifting/carrying 50 pounds and have or be able to procure a valid North Carolina driver's license.

Hourly pay will be in the $18.00 to $20.00 range for a typical 40-hour work week and the NCWRC will deduct taxes. This is an 11-month temporary position starting from the time of hiring, with the possibility of another term after a 1-month break. Work weeks are typically 40 hours Monday through Friday and generally follow a normal 8:30 AM to 5:00 PM workday, though some adjustments to the schedule may be necessary to accommodate field work. Insurance benefits are not provided for temporary positions; however, Human Resources may provide assistance in obtaining insurance through the Affordable Care Act at the employee’s expense if eligible.

This position will work primarily in the Genomics and Microbiology Lab at the North Carolina Museum of Natural Sciences in downtown Raleigh.

**Qualifications**

A bachelor’s degree in genetics, molecular biology, ecology, or similar field and one year of lab experience or combined equivalent. Desired skills and abilities include:

* Experience with DNA extractions
* Experience with pipetting and PCR
* Ability to communicate effectively both orally and in writing
* Knowledge of personal computers and associated software
* Proficiency with Microsoft Excel for database management

**Applications**

Position will remain posted until filled. Please send cover letter, resume, and three references to:

Dr. Heather Evans

Conservation Genetics Manager

North Carolina Wildlife Resources Commission

[Heather.Evans@ncwildlife.org](mailto:Heather.Evans@ncwildlife.org)